

### Upstairs Flats (9 in total)

- Building work was completed on schedule. Builders due back next week for final clean up and remedy a couple of snagging items
- We have agreed a moving date with Crossreach of 22/23 March for the 6 residents from Auchinlee. We have a further 2 flats that have been allocated to individuals from the community. Their move date has not yet been fixed, but expected to be 2-3 weeks later.
- We will have a respite/step up/step down facility on the ground floor and expect to be able to offer that service from around 1.5.2018
- Flat 33 has been developed as a 'common room/staff base'
- Families now have all information regarding rent/costs etc
- Still waiting to hear that Lease has been signed between Council and Cairn Housing Assoc.
- Steering Group and Working Group have been merged to ensure clarity of communication
- Laundry – new equipment may be going in next week – just waiting on confirmation. Delivery now expected on or about 9.3.18.
- Basic Telecare – Tunstall have moved base unit from Warden's office to Flat 33. They also now plan to install equipment in the loft space centrally in the building to improve the signal.
- Wandersafe – still awaiting date for installation

### Recruitment

- 12 posts were advertised and we recruited to 8. The remaining 4 posts have been re advertised and this has now gone external
- We have recruited 6 staff from Auchinlee and all 8 staff have now attended Moving & Handling and Administration of Meds training
- We have secured an additional 80hrs per week cover from another unit until all posts have been filled
- Still looking at formalising a senior post midway between HCO (LGE10) and H&SCSW (LGE6). This will have to go through scrutiny and Job Evaluation process. In the meantime we have seconded a post for 3 months at LGE8 to support team and line management

## Ground Floor/Day Support Service

- Very little change as still waiting on the new door as required by Care Inspectorate. The last one was damaged by the fork lift driver and replacement not expected before 19.3.18.
- Meantime Care Inspectorate has raised a number of queries in relation to registration application, to which we have responded.